

Associate Staff

Job Description

The Ministry Associate will work under the supervision of the Campus Minister and/or Director. The focus of the position will be implementing a strategy for the development and growth of the ministry. This individual should be able to coordinate and cooperate with and contribute to a team of people striving toward a common vision. Associate staff are expected to abide by the policies and procedures outlined in Impact's Handbook. Typical duties expected include, but are not limited to:

- Maintaining Campus Relations and Status as a Registered Student Organization
- Organizing Efforts to Engage Campus and Meet Students
- Implementing a Plan to Train and Mentor Students
- Assisting with Preaching and Teaching Efforts
- Helping to Train a Team of Student Leaders
- Assisting with Coordination of Retreats and Mission Trips
- Participation in Networking with Churches and other Organizations
- Fundraising and Corresponding with Personal Supporters

Secondary aspects of the position include:

- Cooperation toward completion of Impact's quarterly newsletter
- Participation and correspondence with a Board of Directors
- Complimenting other ongoing work on campus
- Carrying out any duties related to Campus House activities and projects

Salary

This position will be responsible for fundraising a designated salary (as approved by the Board of Directors) to be paid in regular bi-weekly amounts. Annual salary evaluations will be performed.